

EXECUTIVE BOARD

A G E N D A

Date: Monday 28 February 2005 at 9.00 am

Venue: Old Library Room, Town Hall

Membership as at 12 July 2004

Alex Hollingsworth (Leader)

Bill Baker (Deputy Leader)

Susan Brown

Maureen Christian

Mary Clarkson

Dan Paskins

John Tanner

Ed Turner

Alan Armitage

Craig Simmons

Portfolio

Financial Stability and Asset
Management

Corporate Governance and
Procurement

Crime and Community Safety

Culture, Events and Tourism

Local Environment (including
Development Control)

Social Inclusion

Performance and Service Quality

Strategic Planning, Housing and
Economic Development

Without Portfolio

Without Portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Reports and recommendations of Scrutiny Committees.

5. RECOMMENDATIONS OF THE HOUSING ADVISORY BOARD

The Democratic Services Manager will report any recommendations arising from the meeting of the Housing Advisory Board on 24 February 2005.

6. HOUSING REPAIRS, CAPITAL PROJECTS 2005/06 – POWER TO INCUR EXPENDITURE

Report (attached) of the Oxford Building Solutions Business Manager. The recommendation of the Housing Advisory Board on 24 February will be reported orally at the meeting.

7. COUNCIL TAX 2005/06

Report (attached) of the Strategic Director, Finance and Corporate Services

8. THE OXFORD PLAN

Report (circulated separately) of the Chief Executive

9. ADDITION OF ECONOMIC DEVELOPMENT STRATEGY TO THE POLICY FRAMEWORK

Report (attached) of the Strategy and Review Business Manager

10. EQUALITIES POLICY – RESULTS OF CONSULTATION

Report (attached) of the Chief Executive. Comments of Area Committees are appended (pages 10.11 and 10.12)

11. CODE OF GOOD PRACTICE ON SAFEGUARDING CHILDREN FROM HARM

Report (attached) of the Neighbourhood Renewal Business Manager

12. GRANTS TO VOLUNTARY AND COMMUNITY GROUPS 2005/06

(a) Report (attached) of the Neighbourhood Renewal Business Manager
(b) A supplementary report concerning Area Committee decisions which impact on the above report is attached a page 12.20

The East Area Parliament considered a report on grants at its meeting on 16 February and RECOMMENDED Executive Board to give priority to making up the £5,000 shortfall in the grant awarded to the Cowley Road Carnival from the amount set aside for small grants. (The Area Parliament approved a grant of £14k where £19k had been requested.)

13. BUILDING CONTROL FEES

Report (attached) of the Built Environment Business Manager.

14. RENT LEVELS FOR PRIVATE SECTOR LANDLORD PROPERTIES

Report (attached) of the Acting Housing Services Business Manager.

15. FEES AND CHARGES FOR ASSET MANAGEMENT

Report (attached) of the Financial and Asset Management Business Manager.

16. LAND AT BEARS HEDGE, IFFLEY

Report (attached) of the Financial and Asset Management Business Manager.

(See also confidential annex at item C1)

17. BUSINESS RATES - SCHEMES FOR RELIEF

Report (attached) of the Revenues and Benefits Business Manager

18. PROPOSED CHANGING ACCOMMODATION AT DONNINGTON SPORTS GROUND – MAJOR PROJECT APPROVAL

Report (attached) of the Leisure and Parks Business Manager

The South East Area Committee supported the recommendations as set out in the report.

The East Area Parliament supported the proposals and RECOMMENDED the Executive Board to:

- incorporate cycle racks in the scheme
- incorporate renewable energy features in the tender specification.

19. CONTRACT AWARD – NEW BUILD SWIMMING POOL AT BARTON

Report (attached) of the Leisure and Parks Business Manager.

20. SPORT ENGLAND BID – BLACKBIRD LEYS LEISURE CENTRE – MAJOR PROJECT APPROVAL

Report (attached) of the Leisure and Parks Business Manager

21. AREA COMMITTEE RECOMMENDATIONS

Recommendations (attached) arising from meetings of Area Committees

22. PORTFOLIO HOLDER QUESTIONS

There are no such questions for the Board to consider

23. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There are no such decisions for the Board to consider

24. FUTURE BUSINESS

List (attached) of future agenda items contained in the Forward Plan, as at 14 February 2005, compiled by the Interim Legal and Democratic Services Business Manager

25. MINUTES

Meeting of the Board held on 7 February 2005 (attached)

26. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. LAND AT BEARS HEDGE, IFFLEY

Exempt from publication annex (attached) to the report of the Financial and Asset Management Business Manager at item 16

Exempt – paragraph 7 - tender details